



March 10, 2026 STMAA Board Meeting Minutes

Attendees:

STMAA Board Members:

- Christine Deihl, President
- Brittany Collier, Treasurer
- Margaret Nehorai, Secretary
- Christine Xavier, Director of Fundraising
- Andrea Pieper, Director of Volunteers
- CJ Powell, Director of Communications
- Jen Southwood, Member at Large (uniforms)
- Mike Gormely, Member at Large (equipment)
- Joanne Sugiyama, Member at Large (food service)

Reps: Kenneth Williams (band director), Mary Koutsos (color guard parent rep, virtual)

Visiting: Tina (virtual), Antoinette (virtual), Natalie, Suzanne (virtual), Sammy (virtual), Rosalind (virtual), Jayson (virtual)

I. Call to Order: 7:07pm

II. Approval of Agenda

Motion: Margaret **Second:** Brittany

Ayes: all **Noes:** none **Abstain:** none

III. Approval of February 11 Meeting Minutes

Motion: Margaret **Second:** Brittany

Ayes: all **Noes:** none **Abstain:** none

IV. Band Director's Report

- Today the Symphonic and Wind Ensembles performed at the district festival. Received good feedback from judges, Bay Area teachers, peers, and adjudicators.
- The theme for next year's marching band show is Lord of the Flies
- Kenny appreciates everyone's help and support, even though he doesn't say it!
- Currently, we have 48 kids signed up for Marching Band; 4 are percussion. Last year we had 60; 15 were percussion.

V. Board Member/Committee Reports

a) President (Christine D.)

Music Marathon and Battle of the Bands was a success! It was a very full day of music and fundraising. Many thanks to the planning committee, volunteers, sponsors, performers, and of course Kenny for having a fun, engaging event.

With Music Marathon behind us, we had a board and chairs retreat on March 7th to begin planning for next year. We discussed three areas –

Kenny's vision, succession planning for the board and chair roles, and a recap of Music Marathon.

- **Band Program Vision** – We heard from Kenny his view on what programs to continue or consider changing or adding next year. The purpose was to be able to plan for the volunteer roles and the budget to support his vision. We walked away with a list of about 40 events of great ideas! Key themes about the suggestions were growing community involvement and investing in items for the bands that will have an immediate and visible impact.
- **Succession Planning** – We don't have a formal nominating committee. However, board members will be reaching out to parents and guardians who have been involved this year to see if they can help out with open positions next year.
 - o The Board roles that will be open are:
 - Director of Volunteers
 - Financial Secretary
 - Director of Communications (or volunteers for the flyers, social media, emails, and website)
 - o Chair positions that will be open include:
 - Concessions
 - Music Marathon (we welcome co-chairs!)
 - Battle of the Bands
 - Historian (or a few volunteers to take photos and videos)
 - Travel Coordinator
 - Senior Activities (dinner and senior night)

- o If you are interested in any of these roles, please reach out to me or to any board member. We will vote in the new board members and welcome the new chairs at the May meeting.
- **Music Marathon & Battle of the Bands Recap** – We discussed what went well and what we could consider for next year's event. I'll be compiling our notes into a single document so that we have it available for when we start next year's planning! If you have any feedback that we may not have captured, please let Christine X., Brittany, or me know!

Lastly, we will be discussing having a Friends & Family Reception before the Spring Concert. We can discuss this during the Open Forum.

b) Treasurer (Brittany)

Bank balance - end of February 2026 **\$17,377.21** (see associated budget sheet in the appendix)

Fundraising:

- Coupon Books: \$240 in sales (12 books)
- Sponsors: \$140 Orange Theory increased level to have a booth at MM
- Music Marathon:
 - o \$50 donation to rush campaign (included in Rush totals)
 - o \$475 concessions (approximately)
 - o \$187 raffle tickets
 - o \$25 door donation at Battle of the bands
 - o \$1,120.70 Silent auction (\$1,349.50 - PTO donated items \$228.80)
- Rush campaign: **\$6,971.79**
 - o \$6,671.79 (\$6,917.67 donated - 5%)
 - o \$400 additional corporate matching

Rush campaign participation analysis:

- 36% (39/107) students added contacts

- Handful of students only added their own info for one contact.
- 23% (25/107) students received donations
- 4 donations to main page (not associated with a student page)
- Top student participants
 - Katelyn C–Most contacts entered
 - Colton S–Most money raised
 - Jamie D–Largest single donation
- 91 donors, 11 were parents (12%)
- Parent donations \$1,845 (27%)

Winter Guard Budget:

- \$1,345 has been marked for WG to freely spend as determined by Mr Williams, staff and parent input. We can discuss in more detail in open forum if needed.
- We continue to discuss the use of winter guard funds. Our first priority is to ensure that payroll is covered for the five staff members.
 - 3 are *expected* to be paid by Prop 28
 - 1 paid by STMAA (this was not anticipated)
 - 1 unpaid as an intern/mentor roll
- \$827 earned at ST Invitational. Final number TBD, pending expenses. These earnings will be added to the previously stated WG spending budget.
- \$202.84 remains for WG food budget.
- Proposed budget update: add lines for invitational income, WG staff expenses, WG misc expenses

STMAA Financial Secretary: We are pleased to announce that Tina Castro, parent of band class and winter guard student Jenna, has accepted the invitation to help with STMAA finances. She will act as a second person to verify management of STMAA finances. We hope the training over the next several weeks will lead to the financial secretary position being officially filled in May or the fall.

c) Fundraising (Christine X.)

Music Marathon & Battle of the Bands 2/27 – It went well. We shared highlights in an email and on Slack to all members last week and Brittany shared the financials, so we won't go into detail here! We also posted the

sponsors thank you sign on our website and on social media. We are looking forward to planning next year's event to further showcase our students' talent and engage with our community!

ST Winter Guard Invitational Showcase 3/8 – It went well. We estimate about 138 people attended, not including the performers. We sold tickets (\$5 adults, \$3 for kids and seniors), snacks, coupon books, and water bottles that Isis donated. Juice packs, water, bananas, and desserts sold the best. We have lots of chips, waters, and ramen for future concessions. Ramen did not sell much – likely due to very warm weather.

Blitz – Moved from March 14th to the 21st due to a few schedule conflicts. We will be covering the Glider neighborhood, so it will be walking distance from school. We will have a potluck lunch afterwards – freshmen bring side dishes, sophomores drinks, juniors main dishes, and seniors desserts. Winter Guard will be joining Blitz.

Music in the Parks – Starts April 18th, approximately 8am-3pm. We will have concessions. We will need volunteers.

d) Communications (CJ) Not present

Newsletter and Blitz flyers are going out this week.

e) Volunteers (Andrea) Not present

We need Blitz volunteers.

f) Equipment (Mike)

No update. Lord of the Flies. Cleaning out shed "spring cleaning".

Fog machines (Jen has 2 machines!)

g) Food Services (Joanne)

No report

h) Uniforms (Jen)

Will inventory rest of uniforms. See if we can still get 30% discount at Polly's.

VI. Open Forum

WinterGuard Discussion - \$1345

FRIENDS & FAMILY HOUR – Discussed having reception before the spring concert. Have parents gather in front of MPR. We can give update some of the ideas that are bouncing around? Can we have students outside?

PARENT SOCIAL - Discussed Friday, April 17. Maybe combine it with a Dine Out. 6-8 pm Casa Mia. (same week as board meeting)

VII. Upcoming Events

- a) Winter Guard – Oak Grove Show: 3/14-Sat
- b) Spring Blitz: 3/21
- c) Winter Guard – Live Oak Show: 3/21
- d) Winter Guard – CCGC Circuit Championships: 3/28
- e) Music in the Parks: 4/18, 4/25, 5/9, 5/16

VIII. New Business 10 minutes

Proposed budget for winter guard
\$1345-staff should be paid first. Plus \$274

\$1200- staff and \$1650 in misc total
Approval of proposed budget

Motion: Brittany **Second:** Margaret

Ayes: all **Noes:** none **Abstain:** none

IX. Next Official Board Meeting: April 14, 2026

X. Adjourn 8:15 pm

**Appendix
FY 2025 – 2026 Budget:**

BUDGET CODE	INCOME / EXPENSE CATEGORY											YTD Actuals	ESTIMATE	Voted in 9/9/2025
		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	YTD Actuals	2025-2026 BUDGET	2025-2026 NOTES	
	STARTING CASH BALANCE (BoFA)	\$ 18,202	\$ 17,152	\$ 37,433	\$ 43,574	39,078.53	\$ 28,470	\$ 24,020	\$ 9,896	\$ 17,377				
INCOME														
1001	General Fundraiser Income:	-	-	8,526	610	2,250	4,397	20	639	-	16,441	23,950		
1001c	Orangetheory Fitness	-	-	280	80						360	1,200		New for 2025-2026
1001k	Cal Coast Kettle Corn			5,400	510	1,230					7,140	3,750		INDIVIDUAL FUNDRAISER - Dates TBD - sell 250 bags in September
1001r	Coupon Books					860	2,060	20	240		3,180	11,600		New for 2025-2026 print 600 books and sell 580 of the books for \$20 each
1001e	Chili Cookoff										-	400		New for 2025-2026
1001d	Fall/Winter/Spring Blitz (Prev. Spirit Books)			2,846	20		2,337				5,202	6,500		\$2500 for Fall Blitz, \$2000 for Winter Blitz, \$2000 for Spring Blitz (cash and online donations w/ QR code)
1001h	SMASH Day								399		399	400		New for 2025-2026 SMASH day instead of Salsa Night
1001f	Spirit Wear					160					160	100		New for 2025-2026
1002	Concert ticket sales	-	-	-	-	-	654	-	-	-	654	1,250		
1002d	Fall Concert										-	-		Open for suggestions
1002e	Winter Concert /						654				654	500		Open for suggestions
1002a	Holiday event /										-	500		Open for suggestions
1002f	Spring Concert										-	250		Open for suggestions
1002c	Spring Jazz Concert										-	-		Open for suggestions
1007	Music in the Parks Concessions										-	800		Estimated
1015	Music Marathon / BoosterHub			2,000	1,600	600		150	5,072		9,422	20,500		Auction (\$3000)/ Concessions (\$1000)
1016	eScrip										-	-		
1017	Concessions			133	1,006	1,810					2,949	3,000		Back-to-School, football nights
1020	Music in the Parks festival hosting										-	4,800		each site is \$600 (4-8 venues available)
1021	Show Hoodies / Shirts										-	800		Show Hoodies/Shirts
1027	Dine-Outs				226	228		100			554	1,000		
1101	Concert Band/Symphonic/WindEnsemble		450	450	1,006	820	420	100			3,246	5,700		CALCULATION - See Student Contribution Budget Tab
1102	Marching Band & Color Guard	800	19,750	10,046	4,803	550	100				36,049	38,350		Budget Tab
1103	Jazz Bands										-	-		Budget Tab

1104	Winter Guard				616			2,335	2,643		5,594	12,300	CALCULATION - See Student Contribution Budget Tab
1105	Winter Percussion												
1106	Donations to General Fund		290	2,416	250	605	1,974	1,302			6,837		
1107	Reserves (Misc Ledger)	-											
1108	After School Music Programs												
1109	Fleetweek Competition												
	Income Totals	\$ 800	\$ 20,490	\$ 23,571	\$ 10,116	6,863.38	7,545.02	\$ 4,007	8,353.23	\$ -	\$ 81,745	\$ 112,458	
	EXPENDITURES												
2303	Hotel WBA Championships					4,933		183			5,116	12,000	Two trips to L.A. included
2304	Transportation	-	-	-	-	319	2,262	13,291	-	-	15,872	28,700	
2304a	Cupertino HS Comp Buses							1,588			1,588	2,000	2 buses
2304b	Dublin HS Comp Buses										-	1,500	2 buses
2304c	Independence HS Comp Buses							1,582			1,582	2,000	2 buses
2304d	Logan HS Comp Buses - WBA Regional										-	1,500	2 buses
2304e	Champs buses rental							10,121			10,121	8,500	2 buses
2304f	Truck Rental/Gas/Champs Truck				319	2,262					2,581	2,500	Fleet Week included /Penske Deals
2304g	Delta College Band / Orchestra Festival										-	2,000	2 buses
2304h	SJSU Band Day (September 9, 2023)										-	-	
2304i	Transportation L.A. Trip										-	8,700	
2304j	Truck Rental WBA Champ										-	-	
2304k	Spring bus driver tips										-	-	
2304l	Santa Cruz Jazz Fest Bus										-	-	
2304m	Sonoma State Music For All Festival										-	-	
2304n	CMEA Festival: TBD										-	-	
2304p	Campana Jazz Festival										-	-	
2602	Drummajor Camp										-	-	Didn't use in 2024-2025
2603	Financial Aid										-	-	
2618	Equipment/Supplies		131	-	1,969	1,325	1,238	-	-	-	4,663	7,258	
2618a	open										-	-	
2618b	misc equipment					829	844				1,673	2,158	
2618c	lease agreement										-	-	
2618e	Rifles / Emergency outfits										-	400	
2618f	Show Flags				1,277						1,277	1,700	
2618g	Sabers										-	688	Budget applied to CG uniforms over budget
2618h	Supplies-COLOR GUARD		131								131	500	
2618i	MB Props				692	495	394				1,581.46	1,500	
2618j	Field Paint/Tape										-	500	
2618k	Flip Book Supplies										-	-	
2618m	Percussion Supplies										-	-	Prop 28 funding expected
2619	Uniforms/Apparel	-	-	2,342	3,478	1,682	-	-	-	-	7,502	8,862	
2619a	Uniforms-COLOR GUARD				3,478						3,478	3,020	
2619b	MB Uniforms										-	-	
2619c	Uniform Cleaning										-	1,000	
2619d	Uniform Supplies										-	-	
2619e	Membership Shirts MB				-	1,682					-	2,500	
2619f	Orange/Blue Membership Shirts			2,342							2,342	2,342	
3007	Staff MB	-		7,250	7,150	4,950	6,650	4,050			30,050	-	Prop 28 funding expected

