



January 13, 2026 STMAA Board Meeting Minutes

Attendees:

STMAA Board Members:

- Christine Deihl, President
- Brittany Collier, Treasurer
- Margaret Nehorai, Secretary
- Christine Xavier, Director of Fundraising (virtual)
- Andrea Pieper, Director of Volunteers
- CJ Powell, Director of Communications
- Jen Southwood, Member at Large (uniforms)
- Mike Gormely, Member at Large (equipment)
- Joanne Sugiyama, Member at Large (food service)

Reps: Roberto Plamenco (historian), Kaylee Cardona (student rep)

Visiting: Mary Koustos, Antoinette A. (virtual), Natalie Cerussi, Rosalind Wong, Sammy Wong, Jayson Amador, Donna Nguyen

I. Call to Order: 7:13pm

II. Approval of Agenda

Motion: Andrea **Second:** CX

Ayes: all **Noes:** none **Abstain:** none

III. Approval of December 9 Meeting Minutes

Motion: Andrea **Second:** CX

Ayes: all **Noes:** none **Abstain:** none

IV. Band Director's Report

No updates.

V. Board Member/Committee Reports

a) President (Christine D.)

- o **New Color Guard Parent Chair** – Mary Koutsos, a color guard mom, might be our new color guard parent liaison. We need help keeping our color guard dates updated in BoosterHub, advocating for budget changes if needed, and providing suggestions on the timing of when fair share contributions should be due for Winter Guard. Welcome to our meeting and we hope that you can stay on to represent the color guard needs!
- o **Fabulous Fundraisers** – We've had an amazing first half of the year! And now as we start the new year, it's critical that we build back up the STMAA funds to pay for upcoming expenses and build back our reserves that we dip into at the start of each year to cover our start of year costs. The next three months are critical for fundraising and helping to pay our contributions to cover the costs of the program. We need all hands on deck for planning and running the jazz café, chili cookoff, SMASH Day, Music Marathon, and Battle of the Bands. I can't wait to see all the amazing performances that we have planned and at the same time raise funds for our band and guard!
- o **Incoming Freshman Info Night** – Kenny will likely have an incoming freshman information night. It would be wonderful for STMAA board and chairs to attend to welcome the new families & be available to talk to parents afterwards about our various volunteer opportunities. We'll share info once the meeting is scheduled.

b) Treasurer (Brittany)

- Bank balance - end of December 2025 is \$24,020 (see associated budget sheet in the appendix). Payments for buses will soon post to the account, bringing the balance to \$10,729
- Fundraising:
 - Coupon Books:
 - \$2,934–Design and printer costs
 - \$2,940 in sales of CB to date
 - \$1,200 approximately in additional donations
 - CB fundraiser earnings consist of sales, donations and business sponsorships
 - 29 students participating
 - CB sales have not yet been applied to student account
 - 400+ books available to sell
- Winter Concert
 - \$500 projected
 - \$654 actual donations
 - Thank you to a couple of parents who donated generously.
- Winter Blitz was
 - \$2,000 projected
 - \$2,337 actual donations
- Marching Band & Band Class Contributions:

- o \$520 from 5 students (December only)
- o CB sales not included
- Winter Guard
 - o Roster in the works
 - o Donation payment schedule TBD
- General Information
 - o Booster Hub use and invoicing procedures are being reviewed by STMAA, Mr. Williams, and Mr. Chau. This has affected Winter Guard donations and coupon book fundraising recording. Thank you for everyone's patience as we make sure we have correct procedures.
- Miscellaneous
 - o Turn in Music Village receipts to Mr. Williams
 - o Submit suggestions for 26-27 budget
 - o Financial Secretary position open
 - Assist in: reviewing bank statements & budget, managing Booster Hub accounts, recording student fundraising, and balancing cash boxes.

Cash flow is getting low so any expenses please talk to Brittany for pre-approval.

c) Fundraising (Christine X.)

- Jazz Cafe and chili cook off are going to be combined. Proposing February 4th which is a Wednesday. \$10 to get in and another \$10 for chili.
- SMASH Day is Feb 7. We will play in front of 2 different shopping centers, near Blvd Coffee and Lucky's Bernal.

- Talk to Kenny about Winter Guard performers as they are performing that night.
- Music Marathon is quickly approaching on February 27.
 - Calling on 40 past sponsors
 - If everyone asks 5 businesses new/old it will be easier and go quickly.
 - We will be doing silent auctions.
 - A link to past donors is on the Slack channel.

d) Communications (CJ)

No update

e) Volunteers (Andrea)

- Chili cook off - we need volunteers.

f) Equipment (Mike)

No updates.

g) Food Services (Joanne)

- Kenny reached out to Joanne about having an incoming freshmen breakfast. Not sure of the date. Expecting about 60 parents. Budget- \$250-\$300.

h) Uniforms (Jen)

No updates.

VI. Open Forum

Board retreat - Christine D. would like to have a board retreat to start planning for the next school year's plans, budget, and board and chair positions. Date will be March 7, 9am -12pm. Chair positions are welcome

Jazz Café – Students have not planned anything yet for Jazz Café (focusing on marching band banquet). A Friday or Saturday night is preferred due to school

and work schedules. Note that the ticket platform on Booster Hub is the lowest cost.

Marching band banquet – Potluck assignments will be: Freshman-desserts; Sophomores- drinks; Juniors- side dishes, seniors-main dishes. It will be 6-8:30pm.

Santa Teresa Benefit Show – Noted this March 8th show on the winter guard calendar. Need to find out more.

VII. Upcoming Events

- a) Marching Band Banquet: 1/23
- b) Winter Guard - Circuit Evaluation Show: 1/24
- c) Winter Guard - Independence Show: 2/7
- d) SMASH Day: 2/7
- e) Music Marathon: 2/27

VIII. New Business

Budget updates

a) Winter guard CCGC membership fees are \$550. When Prop 28 comes through, the district can pay staff. Donations can go towards transportation, silk flags, floors.

Motion to vote in the updated budget to include \$550 membership fees for winter guard.

Motion: Andrea **Second:** Christine X.

Ayes: All **Nays:** None **Abstain:** None

b) Motion to move next board meeting from Tuesday, Feb 10 to Wednesday, Feb 11.

Motion: Brittany **Second:** Christine X.

Ayes: All **Nays:** None **Abstain:** None

IX. Next Official Meeting: February 11, 2026

X. Adjourn 8:12pm

Appendix

FY 2025 – 2026 Budget:

											YTD Actuals	ESTIMATE
BUDGET CODE	INCOME / EXPENSE CATEGORY	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	YTD Actuals	2025-2026 BUDGET
STARTING CASH BALANCE (BofA)		\$ 18,202	\$ 17,152	\$ 37,433	\$ 43,574	39,078.53	\$ 28,470	\$ 24,020	\$ 24,020	\$ 24,020		
INCOME												
1001	General Fundraiser Income:	-	-	8,526	610	2,250	4,397	-	-	-	15,782	23,950
1001c	Orangetheory Fitness	-	-	280	80	-	-	-	-	-	360	1,200
1001k	Cal Coast Kettle Corn	-	-	5,400	510	1,230	-	-	-	-	7,140	3,750
1001r	Coupon Books	-	-	-	-	860	2,060	-	-	-	2,920	11,600
1001e	Chili Cookoff	-	-	-	-	-	-	-	-	-	-	400
1001d	Fall/Winter/Spring Blitz (Prev. Spirit Books)	-	-	2,846	20	-	2,337	-	-	-	5,202	6,500
1001h	SMASH Day	-	-	-	-	-	-	-	-	-	-	400
1001f	Spirit Wear	-	-	-	-	160	-	-	-	-	160	100
1002	Concert ticket sales	-	-	-	-	-	654	-	-	-	654	1,250
1002d	Fall Concert	-	-	-	-	-	-	-	-	-	-	-
1002e	Winter Concert /	-	-	-	-	-	654	-	-	-	654	500
1002a	Holiday event /	-	-	-	-	-	-	-	-	-	-	500
1002f	Spring Concert	-	-	-	-	-	-	-	-	-	-	250
1002c	Spring Jazz Concert	-	-	-	-	-	-	-	-	-	-	-
1007	Music in the Parks Concessions	-	-	-	-	-	-	-	-	-	-	800

1015	Music Marathon / BoosterHub			2,000	1,600	600					4,200	20,500
1016	eScrip										-	
1017	Concessions			133	1,006	1,810					2,949	3,000
1020	Music in the Parks festival hosting										-	4,800
1021	Show Hoodies / Shirts										-	800
1027	Dine-Outs				226	228					454	1,000
1101	Concert Band/Symphonic/WindEnsemble		450	450	1,006	820	420				3,146	5,700
1102	Marching Band & Color Guard	800	19,750	10,046	4,803	550	100				36,049	38,350
1103	Jazz Bands										-	-
1104	Winter Guard				616						616	12,300
1105	Winter Percussion										-	-
1106	Donations to General Fund		290	2,416	250	605	1,974				5,535	
1107	Reserves (Misc Ledger)	-									-	-
1108	After School Music Programs										-	-
1109	Fleetweek Competition										-	-
	Income Totals	\$ 800	\$ 20,490	\$ 23,571	\$ 10,116	6,863.38	7,545.02	\$ -	\$ -	\$ -	\$ 69,385	\$ 112,450
	EXPENDITURES											
2303	Hotel WBA Championships					4,933					4,933	12,000
2304	Transportation	-	-	-	-	319	2,262	-	-	-	2,581	28,700
2304a	Cupertino HS Comp Buses										-	2,000
2304b	Dublin HS Comp Buses										-	1,500
2304c	Independence HS Comp Buses										-	2,000
2304d	Logan HS Comp Buses - WBA Regional										-	1,500
2304e	Champs buses rental										-	8,500
2304f	Truck Rental/Gas/Champs Truck					319	2,262				2,581	2,500
2304g	Delta College Band / Orchestra Festival										-	2,000
2304h	SJSU Band Day (September 9, 2023)										-	-
2304i	Transportation L.A. Trip										-	8,700
2304j	Truck Rental WBA Champ										-	-
2304k	Spring bus driver tips										-	-
2304l	Santa Cruz Jazz Fest Bus										-	-
2304m	Sonoma State Music For All Festival										-	-
2304o	CMEA Festival: TBD										-	-
2304p	Campana Jazz Festival										-	-
2602	Drummajor Camp										-	-
2603	Financial Aid										-	-

2618	Equipment/Supplies		131	-	1,969	1,325	1,238	-	-	-	4,663	7,258
2618a	open										-	-
2618b	misc equipment					829	844				1,673	2,158
2618c	lease agreement										-	-
2618e	Rifles / Emergency outfits										-	400
2618f	Show Flags				1,277						1,277	1,700
2618g	Sabers										-	500
2618h	Supplies-COLOR GUARD		131								131	500
2618i	MB Props				692	495	394				1,581.46	1,500
2618j	Field Paint/Tape										-	500
2618k	Flip Book Supplies										-	-
2618m	Percussion Supplies										-	-
2619	Uniforms/Apparel	-	-	2,342	3,478	1,682	-	-	-	-	7,502	8,862
2619a	Uniforms-COLOR GUARD				3,478						3,478	3,020
2619b	MB Uniforms										-	-
2619c	Uniform Cleaning										-	1,000
2619d	Uniform Supplies										-	-
2619e	Membership Shirts MB					1,682					-	2,500
2619f	Orange/Blue Membership Shirts			2,342		-					2,342	2,342
3007	Staff MB	-	-	7,250	7,150	4,950	6,650				26,000	-
3008	Instrument Repairs/Supplies										-	-
3009	Music										-	-
3010	Support Staff	-	-	-	-	-	-	-	-	-	-	-
3010a	admin support										-	-
3010b	charms financial system support										-	-
4003	Winter Programs	-	-	-	-	-	-	-	-	-	-	-
4003a	Winter Guard										-	-
4003b	Winter Percussion										-	-
4003c	Winter Guard Comp Fees										-	-
4004	Jr Saints										-	150
5002	Staff Concert/Jazz	-	-	-	-	-	-	-	-	-	-	-
5002a	day time sectionals										-	-
5002c	Instrument Clinicians										-	-
5002d	Jazz Clinicians										-	-
5002e	Misc										-	-
5002o	Other Clinician										-	-
5003	Event/Recognition Expenses	-	-	2,700	-	2,934	-	-	-	-	5,634	8,025
5003a	CMEA Plaques										-	-
5003b	Student PINs MB Finals										-	350
5003c	(Homecoming/Last Concert)										-	100

