
 **Date:** Tuesday, April 8, 2025
 **Time:** 7:00pm

April 8 STMAA Board Meeting Minutes

Attendees



STMAA Board Members:

- ☒_x_Andrea Pieper, President
- ☒_x_Aaron Ashcraft, Treasurer
- ☒_x_Christine Deihl, Secretary
- ☐___Farah Culbertson, Member at Large
- ☒_x_Mike Gormely, Member at Large (equipment)
- ☒_x_Karina Luzod, Member at Large (holiday café) (virtual)
- ☒_x_Joanne Sugiyama, Member at Large (food service) (virtual)
- ☐___Open, Director of Volunteers
- ☐___Open, Director of Fundraising
- ☐___Open, Director of Communications

Reps: Irving Crisanto (band director), Roberto Plamenco (historian) (virtual), Raquel Searcy (uniforms)

- I. **Call to order:** 7:02pm
- II. **Approval of Agenda**
 - Motion:** Aaron, **Second:** Raquel
 - Ayes:** all **Noes:** none **Abstain:** none
- III. **Approval of March 11 Meeting Minutes**
 - Motion:** Aaron, **Second:** Raquel
 - Ayes:** all **Noes:** none **Abstain:** none



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IV. Band Director's Report, April 2025:

- Sakamoto Elementary Carnival
 - We will not be participating this year due to student unavailability.
- Spring Blitz:
 - I unfortunately had a family emergency that took me out of the country.
 - Should we reschedule the blitz, it seems that May 24 or May 31 would be the only options, which would be Memorial Day Weekend and the weekend before finals, respectively.
 - If not, perhaps another short campaign like DoubleGood Popcorn could be considered.
- Music in the Parks
 - Two venues for four weekends. \$1200 per weekend. I will share the school list so that volunteer links can go out.
 - Student Volunteer Roles
 - Stage Manager [1 per venue]
 - Stage Crew [2-3 per venue]
 - Guides (one or all) [1 per school preferred]
 - Bus to Warm-Up Guide
 - Warm-Up to Performance Guide
 - Performance to Bus Guide
 - Adjudicator Packet Runner [1 per venue]
 - Announcer in each performance area [1 per venue]
 - Microphone Technicians [1-2 per venue]



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- Floaters
 - Adults Preferred Volunteer Roles
 - Bus Greeters
 - Registration Table Representatives
- Next Band Director
 - I will not be returning to Santa Teresa next year. The job has been posted, but I have no information on who or when it will be filled.
 - In regards to the Marching Band, I plan to have a box show next year so that the new director, experienced or not, can focus on the other minutia. We will be having tech staff turnover.
 - In addition, I have asked Oak Grove for a possible one year merger. We are waiting on details about the new hires.

Comments in the meeting:

Music in the Parks volunteer roles have been posted in BoosterHub for April 26, May 3, May 10, and May 17. Two messages have been sent to parents through BoosterHub about the April 26 date. We will send another email through BoosterHub on the April 16 before break. We will post a flyer in the band room with QR codes for signups. Christine to send link for April 26 signups to Mr. Crisanto to share with his contacts who will be helping over break on April 26.

V. Board Member/Committee Reports

a) President: Andrea



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- STMAA board – Looking to fill roles for the next school year. This is Andrea’s last term on the board. Joanne, Mike G., and Christine will stay on the board. Roberto can continue if needed.
- Budget – Starting budgeting, to getting the plan in order.
- Band meeting for incoming classes – No meeting confirmed yet.

b) Treasurer (Financials): Aaron

Here is the update through March for STMAA funds.

1. Bank balance - end of March \$22,455 (see associated budget sheet)
2. Marching Band payments - 11 (about 20%) students have not paid any donations for the year.
 - a. \$18,800 in suggested donations open in BoosterHub between Marching Band, Concert Band, Symphonic Bands, and Winter Guard
3. WinterGuard Payments - 6 have not paid donations for the year (2 of the 6 asked for scholarships/said they would fundraise to get cash)
4. Music Marathon
 - a. \$9,945 received through March 30th! More than double last year's donations.
5. Fundraising winners!
 - a. # of active Contacts added: Alex Mitchum had the most Contacts / Donors. Note, there were three students who had 20 contacts, but no donors, so they were excluded from the overall winner.
 - b. # of Donors: Morgan Nehorai had the most Donors.
 - c. \$\$ of Donations: Rachel Gianocaró had the most donations.



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Treasury to do items:

1. Consider suggested changes for next year's Marching Band - if a student does not pay, then can't participate at away events which require bus, food expenses, etc.
2. Consider Board positions for April meeting and build estimated budget for 2025-2026 School year
3. Encourage Students who have not paid donations to find avenues to pay (volunteer, fundraise, corporate donations, etc.
4. Connect with Mr. P-A regarding "Prop 28" to secure funding for 2024 - 2025 school year

Comments in meeting:

Student Prizes - Aaron to send an email through BoosterHub announcing the winners of the Music Marathon Rush campaign prizes. Winners can collect prizes from Mr. Crisanto.

Prop 28 – We need to compile list of equipment needs by May to secure the 2023-2024 funding before it expires. Working on the marching band staffing costs to be covered by Prop 28.

c) Fundraising: Open position (Andrea covered)



- Music in the Parks – Confirmed no concessions for April 26. Planning for concessions on the other dates.

d) Communications: Open Position (Andrea covered)

- Continuing to send communications through BoosterHub.

e) Volunteers: Open Position (Christine covered)



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- Music in the Parks – Need volunteers for April 26, May 3, May 10, and May 17. The volunteer slots are available in BoosterHub.

f) Uniforms: Raquel

- All uniforms are cleaned and stored.

g) Equipment: Mike

- Discussed considering getting a trailer for marching band if we have the budget.



VI. Open Forum

- Battle of the Bands –
 - Highlights video is posted on STMAA YouTube channel.
 - Discussed charging bands \$100 to enter next year or requiring bands to secure a sponsorship of \$100 or greater. This might enable us to pay the judges and emcee for their time and cover other production costs.
 - Voting – Suggestion to allow the audience to vote for their favorite bands through an app.
- Performing Awards Ceremony – Will be on May 29. Mr. Crisanto is ordering tassels and awards.
- Spring training is not yet scheduled.

VII. Upcoming/Ongoing Events

- a) Music in the Parks – 4/26, 5/3, 5/10, 5/17**



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- b) Spring Musical (Pit Orchestra) – 5/1-5/3**
- c) Spring Concert – 5/27 (might move to an earlier date)**
- d) Performing Awards Ceremony – 5/29**
- e) Graduation @ STHS – 6/4**



VIII. New Business

None.

IX. Next Meeting: Tuesday, May 13, 7:00pm

X. Adjourn: 7:55pm



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Appendix

FY 2024 – 2025

BUDGET CODE	INCOME / EXPENSE CATEGORY	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YTD Actuals	2024-2025 BUDGET
	STARTING CASH BALANCE (BoFA)	\$ 28,400	\$ 29,171	\$ 44,256	\$ 35,355	\$ 29,071	\$ 22,402	\$ 15,528	\$ 17,738	\$ 19,325	\$ 22,455	\$ 22,455	\$ 22,455		
	INCOME														
1001	General Fundraiser Income:	-	-	2,179	88	-	2,128	1,939	-	-	-	-	-	6,333	8,000
1001a	Gift Card / Ornament / Band Swag Drawing													-	-
1001c	Bingo	-												-	N/A
1001k	Double Good Popcorn - Fall				88			1,939						2,027	1,150
1001m	Applebee's pancake breakfast - Fall													-	-
1001r	Driven Coffee Roasters - Fall						25							25	350
1001e	Raise 365 - Fall (Prev. See's Candy)													-	-
1001d	Fall/Winter/Spring Blitz (Prev. Spirit Books)			2,179			2,103							4,282	6,500
1001h	Mattress Fundraiser - Winter / Hibernate - Spring													-	-
1001f	Double Good Popcorn - Spring													-	-
1002	Concert ticket sales	-	-	-	-	-	445	-	48	-	-	-	-	493	1,250
1002d	Fall Concert													-	-
1002e	Winter Concert /						445		48					493	500
1002a	Holiday event /													-	500
1002f	Spring Concert													-	250
1002c	Spring Jazz Concert													-	-
1007	Music in the Parks Concessions													-	800
1015	Music Marathon / Vertical Raise						210	285	6,002	3,448				9,945	13,675
1016	eScrip													-	-
1017	Concessions									37				37	-
1020	Music in the Parks festival hosting													-	6,000
1021	game bake sale			337	1,667	2,447	244							4,694	3,000
1027	Dine-Outs						114							114	1,000



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1101	Concert Band/Symphonic/WindEnsemble				700	1,500	1,000	995						4,195	6,000
1102	Marching Band & Color Guard	800	15,837	12,691	3,600	1,700	800	335	750	850				37,363	38,350
1103	Jazz Bands													-	-
1104	Winter Guard							4,550	650	2,049				7,249	13,500
1105	Winter Percussion													-	-
1106	Donations to General Fund													-	-
1107	Reserves (Misc Ledger)	-												-	-
1108	After School Music Programs													-	-
1109	Fleetweek Competition													-	-
	Income Totals	\$ 800	\$ 15,837	\$ 15,207	\$ 6,055	\$ 5,647	\$ 4,941	\$ 8,104	\$ 7,450	\$ 6,384	\$ -	\$ -	\$ -	\$ 70,424	\$ 91,575

	EXPENDITURES														
2303	Hotel WBA Championships													-	-
2304	Transportation	-	-	-	-	1,219	3,553	3,392	1,053	-	-	-	-	9,217	6,850
2304a	Cupertino HS Comp Buses							1,056						1,056	900
2304b	Dublin HS Comp Buses							1,316						1,316	500
2304c	Independence HS Comp Buses							1,020						1,020	900
2304d	Logan HS Comp Buses - WBA Regional								1,053					1,053	550
2304e	Champs buses rental						2,750							2,750	1,900
2304f	Truck Rental/Gas/Champs Truck					1,219	803							2,022	1,100
2304g	Delta College Band / Orchestra Festival													-	1,000
2304h	SISU Band Day (September 9, 2023)													-	-
2304i	Transportation WBA Championships													-	-
2304j	Truck Rental WBA Champ													-	-
2304k	Spring bus driver tips													-	-
2304l	Santa Cruz Jazz Fest Bus													-	-
2304m	Sonoma State Music For All Festival													-	-
2304o	CMEA Festival: TBD													-	-
2304p	Campana Jazz Festival													-	-
2602	Drummajor Camp													-	500
2603	Financial Aid													-	-

2618	Equipment/Supplies	29	-	2,380	1,129	173	735	-	-	-	-	-	-	4,447	6,300
2618a	open													-	-
2618b	misc equipment													-	500
2618c	lease agreement													-	-
2618e	Rifles / Emergency outfits					173	184							357	400
2618f	Show Flags			1,668										1,668	1,700
2618g	Sabers													-	-
2618h	Supplies-COLOR GUARD													-	500
2618i	MB Props			667	725									1,393	1,500
2618j	Field Paint/Tape				404									404	500
2618k	Flip Book Supplies													-	-
2618m	Percussion Supplies			45			551							595	1,200
2619	Uniforms/Apparel	-	-	3,020	-	2,653	-	-	-	975	-	-	-	6,648	8,820
2619a	Uniforms-COLOR GUARD			3,020			-							3,020	3,020
2619b	MB Uniforms													-	-
2619c	Uniform Cleaning									975				975	1,000
2619d	Uniform Supplies													-	-
2619e	Membership Shirts MB				-	2,653								2,653	4,000
2619f	Orange/Blue Membership Shirts					-								-	800



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3007	Staff MB	-		11,440	8,440	5,720	6,460							32,060	32,300
3008	Instrument Repairs/Supplies					-								-	200
3009	Music			-		-								-	400
3010	Support Staff	-	-	-	-	-	-	-	-	-	-	-	-	-	250
3010a	admin support			-		-								-	-
3010b	charms financial system support													-	-
4003	Winter Programs	-	-	-	-	-	-	-	4,500	2,250	-	-	-	6,750	11,500
4003a	Winter Guard							-	4,500	2,250	-			6,750	11,500
4003b	Winter Percussion													-	-
4003c	Winter Guard Comp Fees													-	-
4004	Jr Saints													-	150
5002	Staff Concert/Jazz	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5002a	day time sectionals													-	-
5002c	Instrument Clinicians													-	-
5002d	Jazz Clinicians													-	-
5002e	Misc													-	-
5002o	Other Clinician													-	-
5003	Event/Recognition Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	2,550
5003a	CMEA Plaques													-	-
5003b	Student PINs MB Finals													-	350
5003c	(Homecoming/Last Concert)													-	100
5003f	Fleet week patches													-	-
5003g	MB Volunteer thank you													-	150
5003i	Graduation cords													-	200
5003j	Varsity letters													-	600
5003k	Student Awards													-	550
5003l	Battle of the Bands awards													-	600
6000	Competition Fees	-	-	2,500	-	-	-	-	-	-	-	-	-	2,500	2,500
6000a	WBA Dues			2,500										2,500	2,500
6000b	CMEA Festival Entry													-	-
6000c	Honor Band Entry													-	-
6000e	Santa Cruz Registration													-	-
6000f	West Valley Registration													-	-
6000g	Logan)													-	-
6000h	Campana Jazz Festival Entry													-	-
6000i	BOA Regional													-	-
6000j	Spring Tour													-	-
6002	Show Design	-	-	4,000	2,070	2,500	-	500	-	-	-	-	-	9,070	11,000
6002a	MB Arrangement (Music)					2,000								2,000	2,000
6002b	MB Show Design - Color Guard							500						500	500
6002c	Dave Glyde)					500								500	2,500
6002d	MB Drill Design - Todd Ryan			4,000										4,000	4,000
6002e	MB music licensing				2,070									2,070	2,000
6002f	MB Show Design													-	-



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6006	Food services	-	-	-	-	-	1,027	1,947	-	-	-	-	-	2,974	3,500
6006a	Band Day Parent Event													-	500
6006b	Banquet Marching Band													-	-
6006c	Wind Ensemble Festival Food													-	-
6006d	Senior Dinner @ WBA Championship						485							485	500
6006e	MB Competition Food						542	1,947						2,489	2,500
6006f	Food WBA Champ													-	-
6006g	Santa Cruz Meal													-	-
9001	financial fees	-	752	190	49	51	39	54	141	30	-	-	-	1,307	1,400
9001a	bank fees													-	-
9001b	credit card processing fees		752	190	49	51	39	54	141	30				1,306.51	1,400
9001c	paypal fees													-	-
9001d	check Printing Fee													-	-
9002	Band Director Professional Development													-	-
9009	Insurance			395										395	395
9017	Printing/Office Supplies	-	-	-	-	-	-	-	52	-	-	-	-	52	100
9017a	Postage/Office Supplies								52					52	100
9017b	Teacher Expense - Misc													-	-
9017c	Printing													-	-
9023	Professional Fees/Subscriptions	-	-	182	650	-	-	-	117	-	-	-	-	949	2,860
9023a	Website													-	30
9023b	Charms / BoosterHub				650									650	850
9023c	Volunteer													-	99
9023d	P.O. Box Rental			182										182	181
9023e	Tax Prep								117					117	1,600
9023f	Music Subscriptions													-	-
9023h	CA Registry of Charitable Trusts													-	75
9023i	Secretary of State form SI-100													-	25
	Expense Totals	\$ 29	\$ 752	\$ 24,107	\$ 12,339	\$ 12,316	\$ 11,814	\$ 5,893	\$ 5,863	\$ 3,255	\$ -	\$ -	\$ -	\$ 76,369	\$ 91,575
	Net Totals	\$ 771	\$ 15,085	\$ (8,901)	\$ (6,284)	\$ (6,670)	\$ (6,874)	\$ 2,210	\$ 1,587	\$ 3,129	\$ -	\$ -	\$ -	\$ (5,945)	\$ -
	CURRENT CASH BALANCE - \$	\$ 29,171	\$ 44,256	\$ 35,355	\$ 29,071	\$ 22,402	\$ 15,528	\$ 17,738	\$ 19,325	\$ 22,455	\$ 22,455	\$ 22,455	\$ 22,455		
	PETTY CASH BALANCE - \$	\$ 1,310	\$ 1,310	\$ 1,310	\$ 1,310	\$ 1,310	\$ 1,310	\$ 1,310	\$ 1,310	\$ 1,310	\$ 1,310	\$ 1,310	\$ 1,310		