
 **Date:** Tuesday, September 10, 2024
 **Time:** 7:00pm

September 10 STMAA Board Meeting Minutes

Attendees

STMAA Board Members:

- ☒ Andrea Pieper, President
- ☒ Aaron Ashcraft, Treasurer
- ☒ Christine Deihl, Secretary
- ☒ Farah Culbertson, Member at Large (virtual)
- ☒ Mike Gormely, Member at Large (equipment)
- ☒ Karina Luzod, Member at Large (virtual)
- ☐ Joanne Sugiyama, Member at Large (food service)
- ☐ Open, Director of Volunteers
- ☐ Open, Director of Fundraising
- ☐ Open, Director of Communications

Reps: Irving Crisanto (band director), Roberto Plamenco (historian)

Visiting: Natalie Cerussi, Raquel Searcy, Annie Searcy (student)

I. Call to order: 7:05pm

II. Approval of Agenda

Motion: Aaron, **Second:** Farah

Ayes: all **Noes:** none **Abstain:** none

III. Approval of August 13 Meeting Minutes

Motion: Aaron, **Second:** Mike

Ayes: all **Noes:** none **Abstain:** none



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IV. Band Director's Report, September 2024:

Irving Crisanto, Director of Bands, Santa Teresa High School
Contact Email - crisantoi@esuhdsd.org
Office - (408) 347-6324

Upcoming Events

13 Sept - Pep Band at Home Varsity Football Game
16 Sept - Minimum Day Schedule - Early Practice Time
20 Sept - Pep Band at Home Varsity Football Game
28 Sept - Applebee's Flapjack Fundraiser
5 Oct - Extended Rehearsal

Report

WBA Registration

Due to early year numbers panic/registration, we are currently waitlisted for the WBA competitions for Cupertino and James Logan. WBA is currently the intermediary between the directors of the schools and myself on scheduling. No updates as of today.

[Comments during meeting: We may add Hollister 11/9 if we do not get into Cupertino and Logan.](#)

Jazz Cafe

Will not be occurring this year. However, Jazz combos will be performing throughout the year during the scheduled concerts.

[Comments during meeting: We are submitting a recording for the Santa Cruz Jazz Festival.](#)



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Budget

Numbers are stable across classes. Fee updates will be necessary as events are canceled or deemed impossible. I ask that we make a decision on Band Uniforms and props.

V. Board Member/Committee Reports

a) President: Andrea

- Zeffy – We started using this platform to sell Applebee’s tickets.
- Blitz – We had five groups this year, two fewer than last year. We made \$2,149, almost as much as last year.
- Applebee’s Flapjack Fundraiser – We’ll use iVolunteer for signing up students. Request for Mr. Crisanto to set up small groups to play outside. Instead of marching band practice in the morning, students can go to the breakfast. Students will receive extra credit to attend. Each ticket costs \$15, with \$7 going to Applebee’s and \$8 going to STMAA.
- Boosterhub – New platform to replace CutTime. We will start a free trial of it. Working on setting it up. The platform allows you to see your dues balance.

b) Treasurer (Financials): Aaron

Treasury update for the month ended August 31, 2024:



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Donations thus far:

Marching band Paid in full – 26

Marching band Partial pay – 9

Marching band Coming via Benevity - 2

Total - 37 with partial or full as of Sept 9

Current year cash balance - \$44,256

Prior year - 40 full payment (however by December vs September) - by Sept 1st we had received only 8 partial payments)

Prior year cash bal - \$18,000

We are attempting to try out a new cash management / band system called BoosterHub, which has more features than Cuttime with not all the unneeded features. We need to get email addresses of users in order to set them up in the new system (parents/guardians and students).

Please inform parents not to pay via Cuttime/Stripe as I can't access Cuttime anymore to see who paid. One parent paid \$350 on September 3rd, which I need to identify as the bank details simply say "Cuttime Stripe". Payments should be made via 1) Zelle @ SantaTeresaMusic 2) PayPal or 3) AffiniPay until a new system can be established.

Please refer to the Aug 31, 2024 financial report in the Appendix.

c) Fundraising: Open position (Andrea covered)

- Bake sale – We'll have a bake sale at the 9/20 game. Raquel has the food sales license. Annie is working on the flyer. We'll need the charged iPad.
- Dine Outs – Rebecca set up Pizza My Heart for September 25, 4-9pm. 30% of sales to STMAA.



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- Applebee's – Clarified that it is open to all the band classes, not just marching band.
- Spirit wear – Farah reported that Fan Cloth is no longer in business. Seeking a new vendor. Reviewing BSN.
- Double Good Popcorn – Farah scheduled for September 20-24. Individual fundraiser.
- Driven Coffee Roasters – Farah scheduled for October 17-31. 40% goes to STMAA. Individual fundraiser.

d) Communications: Open Position (Farah covered)

- Facebook accounts – Note that there are two. We need to update the Disneyland photo that's on the STMAA account. We will take a pep band photo on Friday.
- Instagram account – Roberto is managing the account. Students have set up a separate account.

e) Volunteers: Open Position (Christine covered)

- Football games - Farah is updating the iVolunteer forms for the games. Volunteers can arrive in the middle of the 2nd quarter.
- Applebee's - There will be several Applebee's student roles (greeters, seaters, servers, bussers). Some roles will need to be age 16+.
- Volunteer role - Natalie Cerussi will be helping with volunteers. Farah to show Natalie how to use iVolunteer.

f) Uniforms: Open Position (Andrea covered)



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- Raquel will be the uniforms chair.
- To have uniforms ready quickly and stay within budget, we will use the traditional marching band uniforms this year.
- Fittings will be this Saturday morning during practice.
- Marching band students should wear compression fit shorts and shirts under their uniforms.



g) Equipment: Mike

- No updates.

VI. Open Forum

- Back to School Night – Next year, consider having pep band members perform When the Saints Come Marching In as people enter and between the first 1-3 breaks. Mr. P-A could allow the STMAA president to say a few words to parents at the start. We could collect donations.
- Battle of the Bands - Everywhen opened at Art Boutiki on 8/24/24. Despite email to the whole school, posting it on the Band app, and posting it on FB and Instagram, only the parents of the band came + eight others. We won't offer this as a prize in the future. We'll start planning next year's Battle of the Bands next month.
- Winter Blitz – We will plan for Winter Blitz to be on December 7. If it rains on December 7, December 14 can be the backup date.
- Senior dinner – Farah is organizing it. Date is TBD based on the competition schedule. Raquel's sister is a florist and can help make boutonnieres.



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VII. Upcoming/Ongoing Events

- a) 9/13 – Football game vs Pioneer
- b) 9/20 – Football game vs Hillside
- c) Dine Out – Pizza My Heart 9/25, 4-9pm
- d) Applebee's Flapjack Fundraiser, 8-10am on Cottle, 9/28
- e) Marching band dues, second installment due 9/30
- f) Football game vs Christopher 10/4
- g) Fall break 10/7-10/11

VIII. New Business

Aaron and Mr. Crisanto will update and review the budget based on enrollment and activity updates. We will vote in the updated budget by email before the next meeting or at the October meeting. If we vote by email, we need to receive all votes by email and vote unanimously.

- IX. Next Meeting:** Tuesday, October 1, 7:00pm (voted to move to Oct. 1 due to break)
- X. Adjourn:** 8:25pm



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Appendix

FY 2024 – 2025

BUDGET CODE	INCOME / EXPENSE CATEGORY													YTD Actuals	ESTIMATE
		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YTD Actuals	2024-2025 BUDGET
	STARTING CASH BALANCE (BoFA)	\$ 28,400	\$ 29,171	\$ 44,256	\$ 47,866	\$ 47,306	\$ 47,306	\$ 47,306	\$ 47,306	\$ 47,306	\$ 47,306	\$ 47,306	\$ 47,306		
INCOME															
1001	General Fundraiser Income:	-	-	2,149	-	-	-	-	-	-	-	-	-	2,149	10,450
1001a	Gift Card / Ornament / Band Swag Drawing													-	-
1001c	Bingo	-												-	N/A
1001k	Double Good Popcorn - Fall													-	1,150
1001m	Applebee's pancake breakfast - Fall													-	1,000
1001r	Driven Coffee Roasters - Fall													-	300
1001e	Raise 365 - Fall (Prev. See's Candy)													-	-
1001d	Fall/Winter/Spring Blitz (Prev. Spirit Books)			2,149										2,149	8,000
1001h	Mattress Fundraiser - Winter / Hibernate - Spring													-	-
1001f	Double Good Popcorn - Spring													-	-
1002	Concert ticket sales	-	-	-	-	-	-	-	-	-	-	-	-	-	2,100

1002d	Fall Concert													-	-
1002e	Winter Concert / Poinsettia Sales													-	500
1002a	Holiday jazz event / Poinsettia Sales													-	1,350
1002f	Spring Concert													-	250
1002c	Spring Jazz Concert													-	-
1007	Music in the Parks Concessions													-	800
1015	Music Marathon / Vertical Raise													-	17,500
1016	eScrip													-	-
1017	Not Used													-	-
1020	Music in the Parks festival hosting													-	6,000
1021	Football game bake sale													-	2,500
1027	Dine-Outs													-	1,000
1101	Concert Band/Symphonic/WindEnsemble													-	5,000
1102	Marching Band & Color Guard	800	15,837	8,946										25,583	40,000
1103	Jazz Bands													-	500
1104	Winter Guard													-	13,500



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9017a	Postage/Office Supplies															-	250
9017b	Teacher Expense - Misc															-	250
9017c	Printing															-	150
9023	Professional Fees/Subscriptions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,380
9023a	Website															-	30
9023b	Charms															-	350
9023c	iVolunteer															-	99
9023d	P.O. Box Rental															-	201
9023e	Tax Prep															-	1,600
9023f	Music Subscriptions															-	
9023h	CA Registry of Charitable Trusts															-	75
9023i	Secretary of State form SI-100															-	25
	Expense Totals	\$ 29	\$ 752	\$ 7,485	\$ 560	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,826	\$ 99,350
	Net Totals	\$ 771	\$ 15,085	\$ 3,610	\$ (560)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,906	\$ -
	CURRENT CASH BALANCE - \$	\$ 29,171	\$ 44,256	\$ 47,866	\$ 47,306	\$ 47,306	\$ 47,306	\$ 47,306	\$ 47,306	\$ 47,306	\$ 47,306	\$ 47,306	\$ 47,306	\$ 47,306			
	PETTY CASH BALANCE - \$	\$ 1,310	\$ 1,310	\$ 1,310	\$ 1,310	\$ 1,310	\$ 1,310	\$ 1,310	\$ 1,310	\$ 1,310	\$ 1,310	\$ 1,310	\$ 1,310	\$ 1,310			